FISH CREEK & DISTRICT PRIMARY SCHOOL
COUNCIL MEETING – 14TH MAY 2013
MINUTES

Present: Robin Smith, Marion Bowron, Elle Fox, Gay Higgins, Ashleigh Jordan, Kerri Smith, Geoff Berryman, Megan Vuillermin, Stuart Tracy, Brad Gale
Apologies: Ray Stefani, Joanne Drury, Kim Kemper, Richard Gange & Stacey Bright

1. Minutes of previous meeting: Moved: Elle Fox Seconded: Megan Vuillermin
2. Business Arising: Nil
3. Reports
   3.1. President: Although it has been quite a while since our last ordinary school council meeting this does not mean that the councillors have been having a rest. All the councillors and teachers have been heavily involved in the process of selecting a new school principal. I would like to thank the councillors for their hard work over the last few weeks. I would also like to thank the community members for their input into the process. It is now up to the selection panel to choose a new principal. I would like to remind everyone that members of the selection panel must maintain strict confidentiality and cannot discuss any aspects of the process with anyone. I ask that people have patience and trust in the process. Once a new principal has been appointed all of the school community will be informed.

   Thank you
   Marion Bowron

   3.2. Principal: Tabled

   3.3. Finance
      3.3.1. Motion: that the Statements of Receipts & Expenditure for Mar & Apr 2013 as circulated be accepted and the accounts ratified and approved for payment. Moved: Robin Smith Seconded: Elle Fox
      3.3.2. Approval to transfer $10,000 from BOM High Yield to Official Account – Consensus Approved
      3.3.3. Motion: that the following fundraising activities be nominated as a Non Profit Sub Entity (NPSE) for GST purposes: All Parent Club fundraising. All Junior School Council Fundraising. These NPSE events are planned to be conducted by Fish Creek Primary School in the year ended December 31st 2013 all relevant transactions will be accordingly recorded in the schools accounting and taxation records as out of scope for BAS reporting purposes. Moved: Robin Smith Seconded: Stuart Tracy
      3.3.4. Motion: that current school staff employees be approved to sign official order forms for their respective budgets. Moved: Robin Smith Seconded: Stuart Tracy
      3.3.5. Motion: that Robin Smith, Marion Bowron and Eleanor Fox remain as authorised signatories for School Banking. Moved: Robin Smith Seconded: Stuart Tracy
      3.3.6. Motion: That school council meet every 2nd Tuesday of the month for at least 8 meetings per year. Moved: Robin Smith Seconded: Stuart Tracy

3.4. Parents’ Club - Balance as at 30/04/2013 $7536.79 Parent Club are currently holding a wood raffle and recently held a successful Mothers Day Stall.

3.5. Buildings and Grounds: Nil

3.6. Risk Management & OHS – Nil notifications:

4. General Business
   4.1. School Draft Policies 2013 – Moved by Robin Smith that policies as presented be approved for 2013. – Consensus Accepted
   4.2. Annual Implementation Plan – Consensus Accepted
   4.3. School Logo with name - Consensus Accepted

5. Approvals:
   5.1.1. May 22-24th – Grade 3/4 Camp Allambie School Council Proforma & Risk assessment and Emergency response Plan in Correspondence folder - Consensus Approved
   5.1.2. May 27th Grandparents Day
   5.1.3. June 5th Division Cross Country Wonthaggi – bus 3 X age/gender 10 – 12 yo = 18 kids
   5.1.4. Friday 7th Curriculum Day – previously approved (2012)
   5.1.5. Thursday 13th Lightning Premiership Leongatha Gr 5 & 6 ?4s Netball football
   5.1.6. Thursday 20th Regional Cross Country – Lardner Park
   Consensus Approved

6. Correspondence
   Dealt with. Moved: Gay Higgins Seconded: Kerri Smith
   Meeting closed at

Next Meeting: 11th June 2013 commencing 7.30pm