Welcome:

Present: Brad Gale, Joanne Drury, Ashleigh Jordan, Kerri Smith, Michelle Turner, Marion Bowron, Megan Vuillermin, Kim Kemper, Ray Stefani & Stacey Bright

Apologies: Richard Gange

1. Minutes of previous meeting: Moved: Kerri Smith Seconded: Joanne Drury

2. Business Arising: Nil

3. Reports
   3.1. President: The new school area looks great. Teachers and students seem to be enjoying it. Everyone has settled in well.
       Marion Bowron
       School Council President
   3.2. Principal: Tabled
   3.3. Finance
       3.3.1. Motion: that the Statements of Receipts & Expenditure for December 2013 and January 2014 as circulated be accepted and the accounts ratified and approved for payment and that end of year financial reports for 2013 be approved. Moved: Michelle Turner Seconded: Joanne Drury
       3.3.2. Motion: that the following fundraising activities be nominated as a Non Profit Sub Entity (NPSE) for GST purposes: All Parent Club fundraising. All Junior School Council Fundraising. These NPSE events are planned to be conducted by Fish Creek Primary School in the year ended December 31st 2014 all relevant transactions will be accordingly recorded in the schools accounting and taxation records as out of scope for BAS reporting purposes. Moved: Michelle Turner Seconded: Ray Stefani
       3.3.3. 2013 budget report & 2014 budget approval: Motion: That the sub-committee’s report be accepted as tabled and the proposed 2014 budgets be accepted. Moved: Michelle Turner Seconded: Brad Gale
       3.3.4. Motion: that doubtful debts for families totalling $285 for December 2013 written off be accepted. Moved: Michelle Turner Seconded: Megan Vuillermin
       3.3.5. Approval to transfer $25,000 from BOM High Yield to Official Account: Consensus Approved
   3.4. Parents’ Club - Balance as at 31/01/2014 $9179.15
   3.5. Buildings and Grounds: New signage (OHS and School Sign) installed in the holidays. Sub-committee to meet after school council elections to set plan for the year and elect members. School phone number to be added.
   3.6. Risk Management & OHS – Tree stump. This needs to be removed. Discussion to be held with committee before next working bee.

4. General Business
   4.1. Notice of school council elections; please complete nomination forms if you wish to continue as a parent member.
   4.2. Cleaning Contract – The contract has expired and we need to renew it. We need to get approval from DEECD to employ a Non-Contract Cleaners Panel Cleaner before renewing the contract. Peter Poletti will continue as normal until this has been sorted.

5. Approvals:
   5.1.1. Swimming: Self-Selected Grade 3-6 Toora Pool Thursday 13th Feb - $7
   5.1.2. Swimming: District Trials Thursday 20th Feb- Korumburra, to share bus with Foster Selected 3-6 students
   5.1.3. KidsMatter Whole School Family BBQ – Friday 21st Feb 6.00pm – 8.30pm
   5.1.4. Halogen Young Leaders Day – Grade 6 Captains and Vice Captains – Private transport
   5.1.5. AFL Superclinic Leongatha Grade 1/2 Thursday 27th Feb – Mini Bus – Cam to drive, Ash to attend
   5.1.6. Swimming: Division Championships, Friday Feb 28th- Korumburra, parent transport/ Selected 3-6 students
   5.1.7. Swimming: Regional Championships, Wed March 12th Sale, parent transport Selected 3-6s
   5.1.8. Grade 3/4 Camp Wilsons Prom Wed 19th – Friday 21st March
   5.1.9. Athletics: Waratlah, whole school Tuesday March 25th - Back-up Friday March 28th
   5.1.10. Endorsement of the following officers to be authorised to sign official order forms for 2014
   5.1.11. Endorsement of the School investment policy
   5.1.12. Endorsement of the school internet banking policy.
5.1.13. Endorsement of the financial delegation authority within the school.
5.1.15. Endorsement of approved contractors as per the approved contractors list.
5.1.16. School Council Meetings to be held on the second Tuesday of each month during school terms.

Consensus Approved

6. Correspondence
   In Dealt with –
   Out -Approval to employ a Non-Contract Cleaners Panel Cleaner      Moved: Megan Vuillermin  Sec: Ray Stefani

Meeting closed at 8.15pm

Next Meeting: 11th March 2014